

Director, Keshet Newton (Newton, Massachusetts)

Are you an inspired, motivated Jewish educator looking for a unique and exciting opportunity? Keshet Newton is an innovative and nationally recognized program that offers excellence in Hebrew language and Jewish learning in a lively, creative after-school setting. With over 80 students in grades K-7 (and growing), Keshet Newton is seeking a new director for the next academic year.

Responsibilities

The director is responsible for managing and developing all aspects of Keshet Newton such as programs, staff, and administrative/financial operations. Responsibilities include:

- Participate in leading and teaching classes and activities
- Contribute to, review, and approve educational programming
- Hire, mentor, and supervise teachers
- Build a joyful, nurturing community by engaging and building relationships with families
- Represent Keshet Newton with pride and articulate its mission in the larger Newton Jewish community
- Develop and monitor budget, maintain financial records, and supervise bookkeeping
- Ensure legal, non-profit, and educational compliance
- Work with Keshet Newton board on oversight and fundraising

Qualifications of an ideal candidate

The ideal candidate will be a model for all of Keshet Newton's learners – children, teachers and parents – with the following skills and experience:

- A Jewish educator with a drive for excellence and comfort working in an informal, dynamic setting
- Strong organizational skills and excellent interpersonal skills
- Can motivate teachers and lay leaders
- Has an understanding of child development and multimodal learning styles
- Has vision, confidence and a desire to grow professionally
- Hebrew language proficiency
- Judaic knowledge
- Able to create and maintain a community rich in ruach and kavod
- A love for Jewish education and community
- Strong, proven management, marketing, and fundraising skills

This full-time position will start July 1. Keshet Newton offers competitive compensation and excellent benefits. Candidates interested in this rare opportunity should submit their resumes with cover to:

search@keshetnewton.org or Search Committee, Keshet Newton, PO Box 590318, Newton, MA 02459