

POSITION ANNOUNCEMENT: Southern California Regional Director
ORGANIZATION/LOCATION: Progressive Jewish Alliance/Los Angeles, California



PROGRESSIVE JEWISH ALLIANCE

The mission of PJA is to engage Jews of diverse backgrounds to learn, lead and act in our local communities to create a more just and equal society. We embrace the words of the prophet Jeremiah, “Seek the peace of the city in which you dwell, for in its peace you shall find your peace.” For the past ten years, **PJA’s** brand of hip, hope-filled activism has mobilized Jews of all generations and affiliations. From anti-sweatshop and anti-death penalty education to justice for hotel workers and the struggle for affordable housing, PJA has helped LA and Bay Area Jews act in solidarity with local social justice campaigns. From training the social justice change makers of the future to creating new bridges between Jews and Muslims, PJA is investing in the next generation of Jewish activists. Looking to the future, our new Food and Fair Wages Campaign will link efforts to combat hunger, create living-wage jobs and build healthier neighborhoods.

SOUTHERN CALIFORNIA REGIONAL DIRECTOR

Progressive Jewish Alliance (PJA) is seeking a Southern California Regional Director to oversee and build broad public support for PJA’s local campaigns and programs and to create exciting, innovative initiatives for the future. As a team, the Executive Director and the Regional Director serve as PJA-LA’s interface with local social justice coalition partners, Jewish institutions, the rabbinate, and the press. The Regional Director develops and supports the Los Angeles Regional Council, leads local fundraising efforts, and manages the LA office. **PJA** seeks a Regional Director who is inquisitive, innovative, strategic, solution-oriented, collaborative, and inspired by **PJA’s** mission, vision and values.

S. California

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F 323.761.8355

5870 W. Olympic Blvd.
Los Angeles, CA 90036

Bay Area

T 510.527.8640
F 510.527.8680

409 Liberty Street
El Cerrito, CA 94530

www.pjalliance.org

RESPONSIBILITIES

- **LA Regional Council Development:** Builds and develops the Los Angeles Regional Council, including the identification and recruitment of new members; staffs the Regional Council Executive Committee.
- **LA Fundraising:** Works with staff and the Regional Council to develop and implement a comprehensive fundraising plan, including PJA’s premier annual fundraising event; cultivates major donors; supports the Development Director in building relationships with local foundation program officers and related grant writing.
- **LA Campaigns & Programs:** Oversees the diverse programs and campaigns of PJA’s Southern California region; identifies opportunities

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Responsibilities (continued):

- **Public Face of PJA-LA:** With the Executive Director, acts as spokesperson and source of information for the media, the broader Jewish and progressive communities, PJA members and leaders, and staff; serves as Executive Director's partner and deputy with respect to public representation of PJA in LA; works with the Communications Director to create and execute local communications strategy, including writing op-eds and other published articles.
- **LA Budget & Staff Supervision:** Works with the Director of Finance and Operations in the development of the local budget; recruits, trains, and supervises staff, volunteers and interns.
- **PJA National:** Serves as regional staff liaison to statewide and/or national operations and projects; supervises key national program staff for the Jeremiah and NewGround Fellowships programs.

Position Requirements:

- Experience of at least 4-6 years of demonstrated success in progressive political advocacy, non-profit management and/or community organizing
 - Experience with social justice work in a Jewish context preferred
 - Leadership training, service learning and/or Jewish educational experience a plus
 - Hebrew or Spanish language proficiency a plus
- Minimum of Bachelor's degree required; rabbinical training, non-profit management graduate degree, formal leadership training, legal training and/or public policy degree a plus
- Strong knowledge of the Los Angeles Jewish and progressive communal landscapes
- High level written and verbal communication skills, including public speaking experience
- Ability to relate to and inspire people in a variety of age groups and diverse communities, as well as to build and maintain strong personal one-on-one and institutional relationships
- Demonstrated success at keeping multiple projects organized; good short- and long-term planning skills; strong administrative and time-management skills
- Inquisitive, sense of humor, proactive, solution-oriented, collaborative, conscientious, dependable, responsible and efficient with a positive attitude and willingness to pitch in to support other organizational initiatives as needed
- Computer literacy required (Word, Excel)
- Car, valid driver's license, proof of insurance and willingness to travel
- Flexible schedule; ability and willingness to work some nights and weekends

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Application Procedure:

Please email a resume and thoughtful cover letter (in Word), outlining how your skills and experience meet the qualifications of the position. Address this to Elissa Barrett at office@pjalliance.org, subject line "Los Angeles Regional Director." Applications will be reviewed on a rolling basis. Interviews begin in January 2010. Ideal start date range: March 15 to April 1, 2010. Progressive Jewish Alliance is an equal opportunity employer. Salary is commensurate with experience. Excellent benefits.