

Director of Development

Hebrew Union College-Jewish Institute of Religion seeks a *Director of Development* to oversee all fundraising activities for its Central region based in Cincinnati, Ohio. The primary responsibility of the position is the cultivation and solicitation of major gifts. It also includes extensive contact with Board members, including coordination of meetings, staffing of committees, and Board development; planning and implementation of special events; and oversight of all annual fund activities. The Director of Development reports to the Executive Vice President for Development, and works closely with the Dean to foster and oversee creative and entrepreneurial initiatives that support faculty, students, academic programs and capital needs.

The successful candidate must be highly energetic, self-motivated and a good team member, with strong leadership, organizational and written and oral communication skills. The candidate must be able to work with diverse constituencies, including the Dean of the Cincinnati campus, faculty, staff and students. Ability to manage multiple priorities and complete projects on a timely basis. A minimum of 5 years of previous successful major gift experience is required, preferably in an institution of higher education. Candidate must have an undergraduate degree from an accredited college, with advanced degree preferred. The position also requires a reasonable amount of travel throughout the Central region.

Hebrew Union College-Jewish Institute of Religion is a seminary and institution of higher education that educates rabbis, cantors, Jewish educators, communal professionals for the Reform Movement and scholars of all religious denominations. It has campuses in Cincinnati, New York, Los Angeles and Jerusalem. HUC-JIR is an equal opportunity employer.

Review of applications will be ongoing and will continue until the position is filled. No calls please. Send a cover letter, resume and the names of three professional references to:

Ms. Colleen Gilday
Director of Human Resources
Hebrew Union College-Jewish Institute of Religion
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