

The First Cincinnati Haggadah

Online Supplement

TUTORIAL and FAQ:

These are the instructions found on The First Cincinnati Haggadah CD-Rom. You may want to print out these instructions. Although this program is easy to use, users may have specific questions. Below you will find answers to these commonly asked questions.

FREQUENTLY ASKED QUESTIONS: (*Click on a question to learn more!*)

1. [What do all of the different buttons do?](#)
2. [Is it possible to zoom-in and move around on the pages?](#)
3. [How do I print a page of the haggadah?](#)
4. [How do I print or save an illustration for my own use \(e.g., desktop publishing\)?](#)
5. [General Questions \(e.g., screen setup, exiting and using the desktop\)?](#)
6. [What if I have a question that is not answered here?](#)

The First Cincinnati Haggadah *Online Supplement - FAQ*

Question 1:

Q. [What do all the different buttons do?](#)

A. This program uses buttons as navigational tools. Below are the main buttons we use:



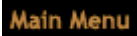
Left arrow - turn page to the left
(goes **forward** because Hebrew reads from the right **to** the left)



Right arrow - turn page to the right (goes **backwards**)



Magnifying glass - indicates that there is more detailed information available



Main Menu - returns to the main menu and all of your options including "exit"



Indexes - takes you to three indexes that will help you get around more easily



Help - view general help information and link to this tutorial

[back to the top ▲](#)

Go to question: [1](#) [2](#) [3](#) [4](#) [5](#) [6](#)

The First Cincinnati Haggadah

Online Supplement - FAQ

Question 2:

Q. Is it possible to zoom-in on the pages?

A. Yes, it is possible to **zoom-in and move around a page** in order to gain a better view of the illustrations and lettering in the manuscript.

1. First go to the **Individual Pages Index**.
2. Using the **Menu** (which scrolls up and down), find the **page** you wish to **zoom-in** on by clicking on the **appropriate series of pages** (they are usually grouped in sets of four).
3. When you select the appropriate series, a set of **thumbnail pictures** will appear in the middle of the screen. Click on the **thumbnail picture** of the particular page that you want to zoom-in on. This will bring up the **zoom-in screen** which has four buttons: Zoom-in, Zoom-out, Print, and Return.

Caution: Clicking on the page number below the thumbnail will take you directly to that part of the *haggadah*.

[back to the top ▲](#)

Go to question: [1](#) [2](#) [3](#) [4](#) [5](#) [6](#)

The First Cincinnati Haggadah

Online Supplement - FAQ

Question 3:

Q. How do I print a page of the haggadah?

- A. Printing a **single** page is easy! Just go to the **Individual Pages Index** (printable), select the page that you would like to print, and click on the thumbnail of that page. A print/zoom **window** will open, and all you have to do is click “_b Print.”_

You can use the **index** to jump back and forth between pages, but **you can print only one page at a time**. The pages are designed to print out as full-size, 8.5 by 11 inch, portrait pages which are close to the size of the original *haggadah*.

There are other ways to capture what you are seeing on your computer screen (unfortunately, they're a little more complicated). **PC users** can press **Print Screen** to take a snapshot of the entire screen or **Alt + Print Screen** to capture just the active window. This will place one of these images into the clipboard which you can then paste into your choice of software. **MAC users** can do the same with **Apple key + Shift + 3**. Check your Help Guides under "snapshot" or "screen contents."_

On the **zoom-in screen**, the entire image can be **dragged and moved** allowing you to see any part of the page. You may also print the entire page from this screen by clicking the **Print** button. The **Return** button will take you back to the **Individual Pages Index**.

[back to the top ▲](#)

Go to question: [1](#) [2](#) [3](#) [4](#) [5](#) [6](#)

The First Cincinnati Haggadah

Online Supplement - FAQ

Question 4:

Q. [How do I access the illustrations for my own use?](#)

- A. Please feel free to use any of the cropped illustrations (close-ups) as teaching aids or as part of your Passover celebration. You may place them in any document that you create and/or print out. **However, the files are actually accessed outside of this program.**
1. Make a **list of the illustrations** you wish to use.
 2. If you know how to **access additional files on the CD-ROM** while this program is running (see FAQ #5), please do so. If not, you must first **exit the Haggadah** and go to the Desktop or Explorer so you can see the contents of this CD-ROM.
 3. **Open** the folder entitled **Illustrations**.
 4. You then have two options! You can either double click on the file you want and allow your computer to open it with the tools you have available. Or, you can open the word processing, desktop publishing or image editing software you are using (e.g., Word, Print Shop, Quark, Pagemaker) and import the graphic.

[back to the top ▲](#)

Go to question: [1](#) [2](#) [3](#) [4](#) [5](#) [6](#)

The First Cincinnati Haggadah

Online Supplement - FAQ

Question 5:

Q. What type of computer do I need and how should I set-up my screen?

A. This CD-ROM contains versions for both PC (Windows) and Macintosh. Because of its large and colorful graphic files, this program loves a powerful computer (**PowerMac or Pentium**)! However, the screen is equally important. This program is best viewed at a screen setting or resolution of **800x600**. Check your **Help** files or our online guide for more information.

Q. How can I access the desktop while this program is running?

A. This program is designed to blackout the entire screen while it is running. Therefore, to see your desktop on a PC, press your **windows button or CTRL + ESC**. On a Macintosh you may have to exit the program from the main menu or press Apple + Q to quit.

[back to the top ▲](#)

Go to question: [1](#) [2](#) [3](#) [4](#) [5](#) [6](#)

The First Cincinnati Haggadah *Online Supplement - FAQ*

Question 6:

Q. What if I have a question that is not answered here?

- A. You may have specific technical, content, educational, or general use questions that are not answered by this FAQ. Please send an email describing the problem to the respective address, for:

Technical issues or questions? Email desupport@huc.edu

Educational content or questions? Email haggadahquestions@huc.edu

Someone will get back to you as soon as possible. If you would prefer to be contacted by telephone (which can be especially helpful for certain technical issues), please include a daytime phone number.

[back to the top ▲](#)

Go to question: [1](#) [2](#) [3](#) [4](#) [5](#) [6](#)